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MINUTES OF MEETING NO. 2319 COMMISSIONERS OF JEFFERSON COUNTY JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7

Phil Kelley, Manager

Pete Steele, Attorney

Place:

4749 Twin City Highway, Suite 300

Port Arthur, Texas

Date:

March 17, 2020

Present:

Commissioners

Richard Beaumont Lester Champagne

Billy Joe Butler Albert Moses, Jr.

Absent:

James Gamble, Sr.

Visitors:

Ronnie Hollier, DD7 Brian McZeal, DD7 Dean Depew-DD7 Brady Girouard-DD7

Garrett Boudoin, LJA Engineering

Allen Sim, LJA Engineering Kim Carroll, LJA Engineering Cody Croley, LJA Engineering Eric Adams, Port Neches Matt Vincent, Port Neches

Flozelle C. Roberts, City of Port Arthur

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2318

The Minutes of Meeting No. 2318 were approved as read.

Consider Approval to Advertise for Bids on Diesel Engine Replacement

Mr. Phil Kelley stated the Board has previously approved four (4) new engines in connection with the District's plan to replace some of the older diesel engines over the next few years, and he is requesting approval to advertise for four (4) more new engines. Two engines will be for Pump Station No. 8 and two engines will be for Pump Station No. 18. Mr. Kelley has already budgeted for the expense in this fiscal year. Mr. Dean Depew reported the four (4) engines previously ordered are currently held up in customs due to the COVID 19 situation. Commissioner Champagne moved to approve advertisement for bids for four (4) additional engines for Diesel Engine Replacement. Commissioner Moses seconded the motion. The motion carried.

Consider Approval to Advertise for Bids for Temporary Personnel Contract

Mr. Ronnie Hollier stated the District is desirous of entering into a Temporary Personnel Contract with some entity to hire skilled workers of all different classifications on an as needed basis. Drainage District No. 6 and the Lower Neches Valley Authority do this, and it works out really well for them. The District's plan is to utilize the temporary employees outside of its summer help program. This program would allow the District to keep workers longer than 90 days without having to offer health insurance as required by the Affordable Care Act, and the temp agency will offer insurance to the workers. Workers can be hired for a minimum of four (4) hours to annually. Mr. Hollier is looking into the possibility of the summer help employees being hired through the temp agency too, which would allow the District to be able to work them longer and preemployment physicals and testing would also be handled with the temp agency. Mr.

Kelley stated he feels this is a good idea for the District, and he agrees with the District utilizing this service. Mr. Kim Carroll of Texan Engineering and Consulting stated the proposal has all the correct contract terms and structure of the compensation costs for the District to be able to get federally reimbursed if workers are used during a disaster, and the advertisement for bids will be a proposal with a cost component. The District's attorney has not reviewed the Temporary Personnel Contract at this time but will review it before the District awards and signs the Contract. Commissioner Moses asked if the Contract contained a local hiring clause, and Messrs. Hollier and Carroll stated they would add this language to the Contract. The District will be responsible for the hourly rate paid to each worker and the staffing agency fee. Commissioner Champagne moved to approve advertisement for bids for a Temporary Personnel Contract. Commissioner Butler seconded the motion. The motion carried.

Consider Sale of Surplus Property

Mr. Phil Kelley requested the declaration of and approval to sell certain surplus property. A list of miscellaneous items was submitted as follows:

DIESEL GENERATOR:

Manufacturer: Northern Lights

Model #: PX-320K Serial #: K02785

GREY AIR COMPRESSOR:

Manufacturer: Speedaire

Model #: 1Z722C Serial #: None

DIRT COMPACTOR: Manufacturer: Wacker Model #: VPA1350W Serial #: 679302979

DIRT COMPACTOR:

Manufacturer: Multiquip Inc.

Model #: MVC-90L Serial #: 73610

WHITE PICKUP BED BY ELECTRIC SHOP (no discernable information on bed)

ELECTRICAL CONTROL PANEL

Allen Bradley Centerline BUL. 2100 Control Center S/N L999746/1

4 DRAWER FILING CABNETS

Lot of 10 Cabinets

FUEL STORAGE TANK

64"x144" Lot of 2

JOHNSON TRUCK BODY REFRIDGERATION UNIT 72"X144"

HONDA CHEMICAL SPRAY PUMP

Lot of 2

No Serial Number Available

SPRAY WAND

Lot of 4

VEHICLES/HEAVY EQUIPMENT

- 1. Unit 18- 2010 Chevrolet 3500 HD Crew Cab V.I.N: 1GC4CZBG5AF142818
- Unit 44- 2003 Chevrolet 3500 HD Flat Bed V.I.N: 1GBJK34U03E284268
- 3. Unit 45- 2007 Chevrolet 1500 Single Cab. V.I.N: 1GCEC14C87Z635495
- 4. Unit 48- 2000 GMC 6500 Haul Truck. V.I.N: 1GDK7H1BXYJ504544
- 1999 New Holland 555E Backhoe, S.N. 03107433

GENERATOR LIST

Kohler Generator 5MMS25-87320A15, S/N 308207

Kohler Generator 5MMS25-87320A15, S/N 708204

Kohler Generator 5MMS25-87320A15, S/N 308206

Kohler Generator 5MMS25-87320A15, S/N 308211

Coleman Vantage 3500, S/N 73143508

Kenowa Tools 10000

Kenowa Tools 4500e

Kenowa Tools 4500e

Kenowa Tools 4500e

Kenowa Tools 8000

Kenowa Tools 10000

Kenowa Tools 10000

Porter Cable 6000

Kenowa Tools 10000

Honda 5000s

Commissioner Moses moved to declare the subject property as surplus and to be sold. Commissioner Butler seconded the motion. The motion carried.

Consider Progress Payment No. 5 to MK Constructors for Improvements to Rodair Gully, Phase V

A recommendation letter was received from Cody Croley of LJA Engineering for Progress Payment No. 5 to MK Constructors for Improvements to Rodair Gully, Phase V, in the amount of Seventy-Two Thousand Fifty and 40/100 (\$72,050.40) Dollars. Mr. Croley stated the contractor is continuing to work and completed twice as much work in February as they did in January. Commissioner Champagne stated he had been out to review the project and it looks good. The amount of work constructed has been verified and the requested pay request has been reviewed. Commissioner Champagne moved to approve Progress Payment No. 5 to MK Constructors in the amount of Seventy-Two Thousand Fifty and 40/100 (\$72,050.40) Dollars. Commissioner Moses seconded the motion. The motion carried.

Manager's Miscellaneous Reports/Financials

Since the date of the last Commissioner's meeting, the following work has been

done:

HFPL Maintenance/Herbicide Crew

Herbicide Application:

- Rodair Gully Lat. 3, 3A, 3C
- Rodair Gully Lat. 2, Central Ditch, Shamrock Ditch

Levee:

HFPL ramp repair at Sta. 321+00

Misc.:

- Installed gate at double gate near HFPL at Hwy. 365
- Replacing fencing around PS 19 discharge bay
- Repaired fence at PS 17
- Performed TOPO Graphic survey in the vicinity of Rodair Gully Laterals 6 & 6A

Contractor:

 Ducks Dragline: Mulching trees on Rodair Gully from W. Port Arthur Rd. to Sta 1520+00

Control Center Operation and Pump Station Maintenance

- Station 19
 - Repair conduit and wire to sump pump #8, test and place in Auto.
- All Stations

Checking and replacing indicator lights on Motor Control Cabinets and Auto Trash Rakes.

All Stations

- Check Stations and take Fuel and Utility Readings.
 Welding Shop/Mechanic Shop
 Run conduit and wire for new 120volt Thermostat for Heaters
- Station 3
 Meet with Corpro to discuss Cathodic Protection plan One Call for digging Anode Deep well.

Station 18

install new thermocouple on Heater.

Ninth Ave Office

install 230volt 3 phase fused disconnect and local disconnect for new Air Conditioner. Also installed 230volt single phase breaker and conduit and wire to local disconnect for Second new AC unit.

Station 16

Rake #4 engine-install new baseplate and junction box for wiring to Rake motor and speed sensor. Test run All OK.

Station 8

Unit 5-connect conduit and wire motor and solenoid for oiler. Check Rotation. disconnect motor and remove conduit so crew can work on discharge pipe.

Ninth Ave Office

Install 230volt 15amp breaker and run MC cable to new AC air handlers.

Station 15

Unit 2-tagout and disconnect motor for crew to pull pump.

- Station 8

Unit 5-connect motor and solenoid for oiler, run out and check Amperage. Run conduit and wire to heater for oiler.

- 3-3-2020 (Tuesday)

8916

Put one engine online and pump down canal.

Nate and Bryan picked up pump hatch from 8917 and brought it to the fab shop for lifting eyes to be welded on.

Enter Run sheets.

- 3-4-2020 (Wednesday)

8916

Picked up new station Computer and Printer/Copier/Scanner with Danny.

Setup New computer and transfer data from old computer.

Setup new Printer/Scanner.

Man, station for rain event.

- 3-5-2020 (Thursday)

8916

Bryan and Nate went to 8917 to hatch on Pump #5.

Change Primary and Secondary Gear Oil filter on Pump #2.

Change A&B Bearing Oil Filter on Pump #2.

Tony brought out serviced fire extinguishers.

Gathered supplies for 8917 pressure washing.

Ditch Maintenance:

- Routine crossing runs have been done throughout the District, including Beauxart Gardens, Central Gardens, Nederland and Port Neches.
- Cleaned trucks and equipment.
- Cut and cleaned ditches, trees and guardrails throughout the District.
- Cut Pump Stations 7, 8, 9, 10, 11, 12, 13 and 14.
- Cleaned and maintained Pump Stations 8901, 8902, 8905 and 8919.
- Crews addressed several complaints throughout the District.

Rental Equipment:

- None

Construction Crew:

- Crew cleaned Pump Stations 7, 8, 10, 11, 15 and 16 along the seawall after each rain event.
- Made routine trash pickup at warehouse, emptied all trash dumpsters and trash bins.
- Cleaned and maintained equipment and trucks.
- Continued making repairs to concrete and earthen ditches throughout the District.
- Continued installing concrete parking lot at Pump Station No. 5, approximately 60% complete.

Rental Equipment:

1-LS250X3 Track hoe, Ducks Dragline Service

District Equipment:

4-5 Yard Dump Trucks Backhoe, Gradall

<u>Construction Notes - Alligator Bayou Pump Station Annex</u> <u>February 24, 2020 through March 6, 2020</u>

Monday, February 24:

Alligator Project; Allco rained out at 10:30 AM; Weather conditions were cloudy with rain starting around 10 AM. The site conditions were muddy.

Electrical Specialties (3) is on site wiring the control panels.

Caterpillar's service man, Greg Jackson, is on site (1) removing the covers to look inside the water jacket and after cooler systems.

Wiesinger is on site (3) torqueing the discharge pipes' bolts on the second-floor level.

Tuesday, February 25:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy to sunny. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working on the trash rake system, installing the screen beams in intake bay #1. The pile crew is continuing to weld on support beams to help hold up the weight of the 160-ton crane while it pulls sheet pile.

Electrical Specialties is on site (3) wiring the control panels.

Wiesinger is on site (4) painting the outside of the discharge pipes where the pipes were welded together on the second-floor level.

Caterpillar service man is on site (1) inspecting all units' water jackets and after cooler systems with a bore scope. The service rep took pictures of his findings and is sending the pictures to the Houston office for review.

Wednesday, February 26:

Alligator Project; Allco is working on site today. Weather conditions were sunny with strong winds and cold temperatures. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working on the trash screen system in intake bay #1. The pile crew is continuing to weld on support beams to support the weight of the crane.

Electrical Specialties is on site (3) wiring the control panels.

Wiesinger is on site (4) beginning to install the anti-thrust brackets to pump #1 on the second-floor level.

It is noted on the daily report that Chapman has not worked on site this week and that a possible reason for their absence may be due to lack of payment from Allco.

Thursday, February 27:

Alligator Project; Allco is working on site today. Weather conditions were sunny and cold. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the trash screen beams in intake bay #6. The pile crew is continuing to install crane support beams on the cofferdam.

Electrical Specialties is on site (2) wiring the control panels.

It is noted on the daily report that Chapman has yet to report to the job site this week. Also noted is that Wiesinger is not on the job site today, instead they are at pump station #8 working on unit #5's pump.

Friday, February 28:

Alligator Project; Allco is working on site today. Weather conditions were sunny and cold. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing the lower trash screens in intake bay #6. The crew is also spreading sand to grade for concrete slab from the East end of the trash rakes to just past the fuel tank house. The pile crew is continuing to weld on support beam to help support the crane on the cofferdam.

Electrical Specialties is on site (2) wiring the control panels.

Monday, March 2:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working to grade the parking and driveway area on the East end of the trash rakes up to the fuel building. The crew is also installing the exhaust pipes' spool pieces through the wall to mufflers. Four (4) Flexifloat barges were delivered to the station and were set in the water on the discharge side. The pile crew plans to use the barges as a place to store equipment to make room on the cofferdam to pull sheet pile.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the fuel lines to generators and engines.

Tuesday, March 3:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working on installing the exhaust pipes' spool pieces through the wall to the mufflers. An additional (1) Flexifloat barge was delivered to the station and was connected to the other four barges. The pile crew began setting equipment on the barges to make room on top of the cofferdam.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the fuel pipes to engines.

Wednesday, March 4:

Alligator Project; Allco worked on site today until they were rained out at 2:30 pm. Weather conditions were cloudy with rain starting around noon. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is working on the exhaust pipes from the engines to the mufflers. The crew is also spreading sand to grade the parking and driveway area on the East end of the trash rakes. The pile crew is driving sheet pile on the inside of the cofferdam to hold the dirt under the crane for additional support.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the fuel lines to engines.

Thursday, March 5:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy to sunny. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is setting the expansion join boards and rebar for the parking and driveway slab on the East end of the trash rakes. The pile crew is changing the crane over from the attached vibro to a clam bucket.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (3) working on the fuel lines to engines.

Friday, March 6:

Alligator Project; Allco is working on site today; however, DD7's site representative took a vacation day, so a daily report was not generated.

Allco's crew is continuing to work on the parking and driveway area on the East side of the trash rakes up to the fuel tank house, forming up the slab and tying rebar.

The pile crew is continuing to work on supporting the foundation of the cofferdam to hold up the crane.

Mr. Brian McZeal submitted pictures of the concrete paving job at Pump Station No. 5 and stated the construction crew is ready to start its next project. The Ditch Maintenance Crew is continuing to cut back trees throughout the District and the tractor drivers started their seasonal mowing yesterday.

Mr. Ronnie Hollier reported crews are still spraying herbicide and the maintenance crew is finishing up the levee repair over by Pump Station No. 7.

Mr. Dean Depew reported the repaired cascade pump that was installed at Pump Station No. 2 has been ran under a load and is back on automatic. The Johnston repaired pump at Pump Station No. 19 had some problems after installation and had to taken back out and have more repairs. It has been reinstalled; however, it has not yet been tested. The repaired Peerless pump at Pump Station No. 8 has been installed and is also waiting to be tested. Unit 3 at Pump Station No. 8 was experiencing problems and has been pulled for repair. Pump Station No. 17 had some vibration in a pump that caused a hole in the pump. Bids were obtained, and it is out for repair which should take approximately 6-8 weeks. Photos were submitted to reflect the damage in this pump. Mr. Depew stated crews went ahead and blasted and recoated the vertical pumps and suction bells under Pump Station No. 17 and the keel coolers were also redone.

Mr. Depew also gave an update on the Supervisory Control and Data Acquisition (SCADA) system. He is working with W-Industries, Inc. to get a bid together. The

system will have an interface platform built into it and will support two (2) types of web pages, one (1) for administrators and one (1) for the public to get live data to see what is happening in their area and at the pump stations. Mr. Phil Kelley stated Drainage District No. 6 has something like this on its website which shows current channel elevations and rain counts. The District currently has fifteen (15) rain counters and hopes to add more with this system.

Allen Sims gave a brief update on the Alligator Bayou Pump Station Annex Project. The vortex breakers had not come in as of last week. Allco was installing the trash rakes last week, and LJA Engineering is working on getting estimates for concrete crack repair. The concrete that was poured was a very hot mix, that sometimes ends up with shrinkage cracks. It is not known how deep the cracks are or whether the cracks are located where the tie rods hold the forms on or where the tie rods go into the steel. Mr. Sims stated rusty water has been noticed seeping from these cracks and repairs need to be made before the steel starts to rust. The concrete cracks are not causing a structure issue at this time and are currently cosmetic. Allco is being pushed to get the concrete crack repair completed prior to finishing pulling the sheet pile; however, if Allco does not get the cracks repaired, the District may proceed with repair and withhold the fee from Allco's next payment. Allco is pouring the remainder of the concrete on the northeast end of the pump station and will set the wastewater sewer There has been discussion regarding the grading and dredging system soon. requirement for the portion of the intake side of the existing coffer dam, which must match the original grade of the old channel prior to beginning operation. Testing of the

pumps is hoped to start within the next month. The interior controls for the SCADA system should be in later this week.

Mr. Phil Kelley presented the financial statements prepared by FMW, P.C. for the period ended February 29, 2020, and gave a collateral securities report as of February 29, 2020.

Mr. Phil Kelley reported that the Corps of Engineers has submitted its first expense report regarding the Sabine Pass to Galveston Bay Project that will be sent to the General Land Office (GLO). The first expense report is for the engineering that was completed prior to signing the Project Partnership Agreement (PPA), engineering completed to date and the estimate for Contract No. 1, which combined is approximately 35.5 million dollars. Ray Russo is working on putting together the request that will be sent to the GLO for a wire transfer directly to the Corps. In addition, a request will be sent to the GLO for reimbursement of the money the District paid to Valero for utility relocations. This money will be sent by wire transfer to the District's GLO bank account. Mr. Phil Kelley also stated he attended the National Waterways Conference last week in Washington, D.C. with Ray Russo, Dan Delich and Chris. Sallese. The goal was to meet with some of the Texas delegates. Meetings were held with Representatives Weber and Babin's office, with Senator Cruz's staff and with the Transportation and Infrastructure Committee (T & I Committee) on the house side. These meetings were to discuss language for the Water Resource Development Act Bill that will be considered later this year. The District is striving to amend the existing federal Sabine Pass to Galveston Bay Project to get a study done and moneys

appropriated in the future to address interior drainage and pump stations. Dan Delich and Ray Russo are submitting some language to the T & I Committee to consider. In order to submit language to the Environment and Public Works (EPW) Committee on the Senate side you must go through a member's office, and Dan Delich and Ray Russo are trying to get this done. The National Waterways Conference had several speakers from Corps of Engineers and one lady spoke on the Levee Safety Engineering Circular that the Corps drafted. The Circular is in the comment period, and the District has quite a few issues with the language contained therein and is actively preparing comments for submission. Due to the COVID 19 virus, the comment period will be extended by several weeks.

Mr. Phil Kelley stated he talked with the Jefferson County Emergency Management Coordinator, Mike White, earlier this morning regarding the COVID 19 situation. Mr. White did not have too much to report, but stated a meeting is scheduled for later this afternoon with Judge Branick and he will let Mr. Kelley know what is decided as to County employees' protocol. The District is considered an essential emergency management operation, and Mr. Kelley stated he will be reluctant to send all employees home. The situation will be monitored, and the District will act accordingly. Mr. Kelley did inform the Board that he may have to call an emergency meeting depending on what needs to be done. Mr. Kelley will keep the Chairman informed. The District's insurance provider has sent out several flyers which are being provided to the employees on guidance and best practices as to COVID-19. The District has also amended its health insurance policy to cover COVID-19 testing at 100% as preventative

care and to add Teledoc services. If a covered individual is diagnosed with COVID-19, the illness will be covered the same as any other illness under the District's plan.

Permits

Entergy – Overhead Electrical Transmission Lines at Multiple Crossings. This permit was tabled at a prior meeting pending receipt of additional information. Commissioner Champagne stated a meeting was held with Entergy representatives and engineers and some residents of Stillwater Estates. The meeting was very productive, and Entergy committed to put adequate drains in the roadway at the project behind Stillwater Estates to allow water to drain into Lateral 6 and not impede normal drainage. The citizens are satisfied with the outcome of the meeting, and the District has received documentation evidencing where the drains will be installed and will follow up to verify installation. Mr. Brady Girouard recommended approval with no permit fee or bond required. Commissioner Champagne moved to approve the Entergy Overhead Electrical Transmission Lines al Multiple Crossings Permit. Commissioner Moses seconded the motion. The motion carried.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 16241 – A-1 Rentals of Beaumont \$102.00 – Rental of 6 Tablecloths 3/3/20

<u>Ck. No. 16242 – Cureton & Son</u> \$350.00 – Rental of Large Trowel Machine, 1/10/20 and 1/21/20

<u>Ck. No. 16243 - Duck's Dragline Service, Inc.</u> \$16,860.00 - Rental Cutter Head, 3/2-3/12/20, LS250X4 Trackhoe 3/2-3/12/20 and Rental LS250X3 Trackhoe 3/2-3/12/20 Ck. No. 16244 – Filmr, LLC \$84.00 – Social Media Posts

<u>Ck. No. 16245 – Groves Equipment Rental Co., Inc.</u> \$2,700.00 – Rental 15 Ton Crane, 2/17-3/16/20

Ck. No. 16246 – Kansas City Southern Railway Co. \$125.00 – Annual Billing for 60' Drainage Pipes Crossing

Ck. No. 16247 - LJA Engineering, Inc.

\$111,394.64 – DD7 Data System, DD7 Server Hosting, Rodair Gully Widening Phase 5, Engineering Fees, Alligator Bayou Upgrade, Rodair Gully Watershed Study and Sabine Pass to Galveston Bay Project

<u>Ck. No. 16248 – Mazzanti & Associates LLC</u> \$2,500.00 – Legislative Consulting

<u>Ck. No. 16249 - MK Constructors</u> \$72,050.40 - Rodair Gully Improvements Phase V

<u>Ck. No. 16250 – Mutual of Omaha Companies</u> \$2,388.54 – Health Insurance Payments

<u>Ck. No. 16251 – Nerbert Frelow</u> \$1,440.00 – Rental of Dump Truck, 3/5-3/9/20

<u>Ck. No. 16252 – Richard Beaumont</u> \$195.58 – Health Insurance Payment

<u>Ck. No. 16253 – Ronnie Hollier</u> \$216.50 – Reimbursement for Repair of Cell Phone

<u>Ck. No. 16254 - Sprint Waste Service, LP</u> \$1,500.00 - Removal of Waste from Pump Stations (3)

<u>Ck. No. 16255 – TWCA Risk Management Fund</u> \$8,712.00 – Policy Change Workers Comp MCP and Policy Change Add 2020 Chevrolet Silverado

<u>Ck. No. 16256 – United States Postal Service</u> \$1,500.00 – Postage for Postage Meter Ck. No. 16257 - Waukesha-Pearce Industries, Inc. \$6,615.00 - Rental of Mini Excavator 2/24-3/23/20 and Rental of Compactor 2/24-3/23/20

Commissioner Moses moved that the checks from the Maintenance Fund be approved for payment. Commissioner Champagne seconded the motion. The motion carried.

Chairman Beaumont recognized visitors in attendance and asked if anyone would like to address the Board. There were no comments by the visitors.

At 2:40 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Butler seconded the motion. The motion carried.

Billy Joe Butler, Secretary

Richard Beaumont, Chairman